

# *Goals and Initiatives for 2005/2006 Biennium*



*City of Williamsburg*

*Final Status Report  
August 18, 2006*



## CITY OF WILLIAMSBURG

---

### MEMORANDUM

**TO: Mayor and City Council**

**DATE: August 18, 2006**

**SUBJECT: Goals and Initiatives for 2005-2006 Biennium- Final Status Report**

Attached is the final report on the Goals and Initiatives for the 2005 and 2006 Biennium adopted on November 12, 2004. The report provides the final status on the 65 specific initiatives identified by Council as priority issues for the biennium.

A copy of the Final Status Report for the 2005 and 2006 Goals and Initiatives has been posted on the City's website and hard copies will be available at the September 14, 2006 evening "Town Meeting" work session.

Please contact me if you have any questions concerning the report.

Jodi M. Miller  
Assistant City Manager

## **Adopted City Council Goals and Initiatives for the 2005 and 2006 Biennium**

Final Status as of August 18, 2006

### **I. Character of the City**

**Protect and enhance Williamsburg's unique character—the historic area, college, entrance corridors, urban environment, and open spaces.**

#### Planning for New City Hall

Continue the planning process for the Municipal Center at City Square for a new City Council Chamber and City Hall, completing a space programming study and implementation plan by December 2005 for further consideration.

***Space allocation master plan has been completed. Tom Tingle with Guernsey-Tingle Architects firm assisted in evaluating space needs and developing options for a new City Council Chamber/City Hall, Emergency Operation Center, and WRHA/Human Services building. Next steps include construction of an EOC/Fire Administration building in FY07/08, finalizing municipal office spacing plan and to develop an implementation plan. The final plan will be incorporated into the next Five Year Capital Improvement Plan.***

#### Comprehensive Plan Update Adoption

Adopt the 2005 update to the City's Comprehensive Plan, last updated in 1998, by June 2005, and initiate Zoning Ordinance changes and other means called for in the updated Plan to implement its recommendations.

***Planning Commission recommended adoption of the 2006 Comprehensive Plan on July 19, 2006; the City Council public hearing will be scheduled for September 14, 2006; and City Council adoption scheduled for October 12, 2006.***

#### Redevelopment Opportunities

Commit to private redevelopment of under used commercial properties and new infill developments, especially on:

- Richmond Road between Brooks Street and New Hope Road.

***Walgreen is under construction at the corner of Richmond Road and Lafayette Street. Westgate timeshares continue their expansion along Richmond Road from New Hope to Staples. Chesapeake Bank has begun construction on their new office building on Lafayette Street. Bay***

***Community Bank (Williamsburg Shopping Center), Med Express and Huntington Learning Center (next to Staples), and Rita's Italian Ice (Monticello Shopping Center) have opened. Major tasks remaining are Tioga, Southern Inn and the Super 8 Motel.***

- Henry Street between Lafayette Street and Prince George Street, between Ireland Street and Mimosa Drive.

***A special use permit was approved in December 2005 for the Health Evaluation Center on North Henry Street. Final architectural plans were approved in July 2006. The final site plan should be approved in August 2006. Major challenges remain on South Henry Street.***

- Capitol Landing Road from Bypass to Merrimac Trail.

***The new Hampton Inn next to the Colonel Waller Motel should be completed in August 2006. The second Alexander Commons office building is under construction, and the draft 2006 Comprehensive Plan recommends office land use behind the existing office building which will allow further office construction if this area is rezoned to LB-4. Spring Arbor Assisted Living Facility is under construction.***

***This area falls within the federal economic development incentive program New Market Tax Credits. The City worked with Kaufman and Canoles Consulting and Chesapeake Bank to submit a federal application to create a New Market Tax Credits Community Development Entity in Williamsburg. The incentive program allows local investors to receive a 39% tax credit and local businesses to receive more favorable interest rates for loans. The U.S. Department of Treasury should award credits in June 2007.***

- Second Street and Penniman Road.

***The south side of Penniman Road is proposed for Corridor Commercial land use, and a site plan has been approved by Planning Commission for a 400 unit timeshare development (BlueGreen). This area qualifies for the New Market Tax Credits program. Major challenges remain on Second Street east of Patriot Chevrolet.***

Seek to encourage infill or rehabilitation projects in these areas during the biennium.

#### Underground Wiring

Complete the undergrounding of electrical, cable, and telephone facilities on Monticello Avenue by mid 2005; and complete the undergrounding of electrical wires on Lafayette Street by the end of 2006. Schedule underground wiring on South Henry Street from

Cedar Grove Cemetery to Newport Avenue as the next major underground project after the biennium.

***Underground wiring on Monticello Avenue is complete. Braxton Court underground wiring, in conjunction with the CDBG project, is under construction and will be completed by the end of August. Lafayette Street was rescheduled from FY06 to FY07. It is likely that the PPTA project for north Quarterpath Road will result in undergrounding that segment of Quarterpath which could again push back the South Henry Street underground project and Lafayette Street project.***

#### Pedestrian Improvements

Build sidewalks per the Capital Improvement Plan, notably the new sidewalk on Prince George Street east of Henry Street by July 2006, and the east side of Capitol Landing Road by July 2007; in addition to sidewalk upgrades in the downtown area including consideration of portions of Richmond Road, Boundary Street, Henry Street, Scotland Street and Prince George Street.

- ***Brick sidewalks have been installed on Prince George Street (Boundary Street to Henry Street) in conjunction with the streetscape project.***
- ***Brick walks were installed on Prince George Street from Henry Street to Nassau Street, Francis Street from Henry Street to P6 parking lot, and Henry Street from Francis Street to P5 parking lot.***
- ***A brick sidewalk is under construction on Richmond Road, in front of the Presbyterian Church.***
- ***Capitol Landing Road sidewalk from Parkway Drive to the DMV Center is under contract and scheduled for completion in September 2006.***
- ***In conjunction with the Braxton Court project, new sidewalks are planned on Scotland Street (Braxton Court to Richmond Road) and Richmond Road (Scotland Street to WaWa).***

#### Streetscape Improvements

Concurrent with underground wiring on Monticello Avenue from Richmond Road to Mt. Vernon, landscape in front of Monticello Shopping Center; enhance the streetscape with trees and lighting in conjunction with sidewalk improvements noted above.

***Completed in July 2005. City landscaping crew installed the landscaping and the new lighting was installed by Virginia Power. New shopping center signage was installed as part of the improvements. Two new retail buildings (Mountain Mudd Coffee and Rita's Italian Ice) have also masked the large parking lot.***

### City Entrance Signs

Replace City of Williamsburg welcome signs with redesigned signs by summer 2005.

***Installation of seven new City entrance signs has been completed. Once the reconstruction of the Ironbound/Monticello Intersection is complete, an entrance sign will be installed in the new center median.***

### Historic Triangle Regional Wayfinding Project

Provide leadership for the Historic Triangle Wayfinding Group in order to design, install and maintain a system of highway and street directional signs to guide visitors to destinations and attractions in the City of Williamsburg, James City County and York County. Install the signs in 2006 in time for Jamestown 2007.

***This complex project begun in 2004 has been accomplished. Installation of a total of 134 Regional Wayfinding signs has been completed in the City and nearly completed in the Counties. Completion is anticipated by the end of August 2006.***

### Purchase of Open Space

Continue to actively pursue acquisition of open space and land conservation, either through purchase of ownership or development rights, per the 2005 Comprehensive Plan, whenever availability, price and budget capacity align.

***Acquisition of 22 acres for "Redoubt Park" from the Riverside Health Care proffer is a major addition of permanent open space under City control.***

### Review of Architectural Guidelines

Review the City's Architectural Review Guidelines and upon completion of the comprehensive plan review, work with the Architectural Review Board to modify the guidelines in order to better reflect Council's desired outcome for architectural preservation as it relates to redevelopment of properties in the City. Particular attention should be given to the role of demolition in redevelopment efforts.

***The ARB guideline review has been completed and approved by City Council at the March 2006 meeting.***

## **II. Economic Vitality**

**Increase employment opportunities, income, business success, and city revenues by supporting and promoting the city's tourism base and other development and redevelopment opportunities.**

### **High Street**

Develop "High Street" – a mixed use, infill, retail "lifestyle" center of approximately 250,000 square feet and approximately 450 housing units on city property between Richmond Road and Treyburn Drive extended – per the August 2004 development agreement with Roseland Property Company, and begin construction in early 2005.

***Ten years after the purchase of the "Torsion" property, the City closed on phase I of the property with Roseland Property Company in May 2006 for \$8.9 million dollars. Site clearing has occurred and site contouring is underway. A "Cornerstone" event is planned for September 15, 2006. The first Certificates of Occupancy are expected to be issued for both commercial and residential uses in fall 2007.***

### **Reuse of Sentara Hospital Site**

Pursue an acceptable reuse of the hospital site through the work of the Crossroads based Reuse Committee, resolving the issue of the future use of the site prior to relocation of the hospital scheduled for mid-2006.

***This very complex and important question has been resolved. City government was a key player in the process leading to the committee's recommendation to reuse the former Williamsburg Community Hospital site as the School of Education and other associated college uses.***

### **Quarterpath/Riverside Development**

Engage property owners and community in preparing and implementing a master plan for the development of over 300 acres of property in the city limits located east of Quarterpath Road for economic and community development purposes.

***The City has approved rezoning and created a Community Development District according to a master plan for the development "Quarterpath at Williamsburg." City Council has passed resolutions supporting a Certificate of Need for the proposed Doctors Hospital of Williamsburg.***

### Royals Property on Mooretown Road

Return to the private sector approximately 70 acres of property located in York County for reservoir sensitive development, while retaining approximately 65 acres as permanent open space for watershed protection. Seek to close sale by January 2006.

***City executed a contract for sale of 70 acres to Fourth Centium, LLC for \$6.13 million in September 2005 to develop a residential project sensitive to reservoir protection. Development approvals are pending with York County with closing anticipated by the end 2006.***

### Jamestown 2007 Commemoration

Provide regional leadership and cooperation to make the Jamestown 2007 Commemoration a success, particularly through the work of the Historic Triangle Host Committee.

***The City continues to be actively involved with preparations for the Commemoration including wayfinding, public information, Prepare-Care-Share training, and coordination of the regional community calendar. In December 2005, the City was approved as an official 2007 Community. Mayor Zeidler continues to serve as the Executive Director of the Jamestown 2007 Commemoration and chair of the Jamestown 2007 Host Committee.***

### Tourism Vision

Work with the Historic Triangle tourism industry and local governments to improve the structure and effectiveness of tourism products, delivery, and marketing in accordance with the 2004 Nichols Report recommendations addressed to the Tourism Vision Task Force.

***The City was an active participant in completing the Tourism Vision final report, and in the creation of the new Williamsburg Area Chamber of Commerce and Tourism Alliance as the lead agency to implement the recommendations of the report.***

### Economic Development Agency Merger

Support the merger of the Peninsula Alliance for Economic Development with the Southside's economic development organization for the Hampton Roads region.

***The City was an active participant in the merger negotiations, and City Council approved merger of the PAED and HREDA, which was successfully completed in March 2005.***



## Approaches to Economic Redevelopment and Development

Inventory and assess current economic redevelopment and development efforts, determine and evaluate the variety of tools and mechanisms available to enhance the city's approach to economic redevelopment and development, determine the most effective methods of staffing and managing these efforts, and make changes where appropriate.

***City Council authorized the creation of an “Economic Development Manager” position, and the City Manager hired the first incumbent in this position. After analysis of the City’s economic position with public input sessions, Council adopted the City’s Economic Development Plan on March 9, 2006. New economic development website is scheduled to launch in August 2006.***

***City Council approved the first free regional WiFi project for downtown Williamsburg in November 2005. The new service was launched in January 2006 and has averaged 1000 users a month.***

***EDA is developing details for a Business Enhancement Program to include the continuation of the existing Sign Replacement Program, a Demolition Program, a Landscape Enhancement Program, and a Technology Program. The Econo Lodge Colonial, Century 21, The Seafare, and Captain’s Galley received sign replacement grants from the EDA.***

### **III. Neighborhoods and Housing**

**Protect and enhance the quality of the city's residential neighborhoods, and encourage the provision of affordable housing for city residents and workers.**

#### **Neighborhood Preservation**

Implement strategies to preserve and strengthen neighborhoods – particularly neighborhoods in jeopardy due to age and a high proportion of rentals – through an exterior maintenance and zoning code compliance programs, rental inspection program, and community oriented policing. Consider additional strategies, including owner occupied deed restrictions, to encourage owner occupancy.

***Neighborhood preservation efforts continue including amending the City Code to allow grass and weeds to be cut on occupied property, hosting neighborhood block parties and the development of a deed restriction program. City and WRHA have partnered on several purchases to help preserve inner-city single family homes.***

#### **Affordable and Low Income Housing**

Pursue opportunities with the Williamsburg Redevelopment and Housing Authority to address target populations in need of appropriate housing, serving low and moderate income groups as well as affordable housing for populations sectors such as, student-oriented housing, housing for seniors, and housing for hospitality workers. Seek to get at least one new housing development underway during the biennium.

***As part of the Braxton Court CDBG grant project, four new low and moderate income homeownership opportunities have been created. The WRHA has created 28 affordable housing opportunities (Strawberry Plains, Pocahontas Ave., N. Henry Street) during the biennium and the draft 2006 Comprehensive Plan has identified four areas suitable for future affordable low and moderate income housing.***

#### **Braxton Court Area Neighborhood Revitalization**

Implement the approved Community Development Block Grant (CDBG) working with the Williamsburg Redevelopment and Housing Authority to comprehensively clear blight, rehabilitate 14 homes, and improve utilities and infrastructure in the Braxton Court area. Complete project by December 2007.

***Nine structures have been demolished, four homes are being rehabilitated and utilities are being placed underground. New Virginia Natural Gas service has been included as part of the project, along with sewer improvements and***

***upgrades. Infrastructure improvements (street, curb, gutter, etc.), including new brick sidewalks, should be completed by July 2007.***

#### Quarterpath Area Community Development

Work with the Williamsburg Redevelopment and Housing Authority to implement a Community Development Block Grant (CDBG) planning grant to determine the feasibility of a neighborhood revitalization project to benefit low and moderate-income persons and remove blight in the Quarterpath Road area. If feasible, submit a CDBG grant application in fiscal 2006.

***CDBG application was submitted in March 2005. After the application was submitted, private developers bought the property to develop the "Village at Quarterpath," a 77 unit residential neighborhood. As a result, the application was not funded by the Virginia Department of Housing and Community Development.***

#### Traffic Calming on Residential Streets

Extend traffic calming measures to qualifying residential streets in response to neighborhood petitions as received.

***No petitions have been submitted as of August 2006. In recent resurfacing projects, bike lines have been added narrowing traffic lane width and promoting traffic calming.***

#### Neighborhood Response Teams

Recruit, train, and deploy functioning Neighborhood Response Teams, trained through the Citizen Corps/CERT process, to assist with city government response of natural and manmade disasters and emergencies in at least seven of eight sectors of the city by summer 2006.

***Fifty-one Neighborhood Response Team [NRT] volunteers have completed the CERT training. Eight sectors across the City have been established and 15 sector captains/co-captains have been identified. Six additional Amateur Radio Operators were trained, bringing the Amateur Radio (HAM) Operators total to 18, and an additional 55+ persons have been identified as neighborhood contacts in the eight sectors. NRT information pages have been created and are available on the City's website.***

#### **IV. Transportation**

**Provide an effective transportation system which is compatible with the future land use plan, serves pedestrians, bicyclists and motorists, and promotes the expanded use of transit and rail.**

##### Richmond Road Reconstruction-Brooks to New Hope

Assist VDOT in the re-bid of the revised construction plans for Richmond Road, from Brooks Street to New Hope Road. Complete construction by the end of 2006.

***Project is approximately 75% complete. Project completion date is December 1, 2006. Project is currently ahead of schedule.***

##### Treyburn Drive Construction-Monticello to Ironbound

Extend Treyburn Drive from Monticello Avenue to Ironbound Road as a three lane urban street with sidewalks, bikeways, and street lighting. Begin construction in mid-2005, and complete by end of 2006.

***Project is under construction and scheduled for completion in spring 2007.***

##### Jamestown Road Enhancements

In cooperation with the Jamestown 2007 Corridor Enhancement regional effort and James City County, complete aesthetic upgrades including fencing, signage, painted signal poles, exposed aggregate concrete, and landscaping to Route 199/Jamestown Road intersection by the end of 2005.

***Enhancements to the intersection, including painted signal poles/arms, signalized crosswalks, upgraded fencing, and upgraded median treatment, were completed in May 2005. Other improvements include new, painted guardrails and clearing woods of hurricane debris.***

##### Jamestown Road Traffic and Parking Study

Follow up on the various recommendations addressed to both the city and the College of William and Mary by the Jamestown Road Traffic and Parking Study, to include completing a preliminary engineering study of a roundabout adjacent to College Corner for further evaluation of its viability, feasibility, and desirability.

***Majority of study recommendations have been implemented as reported to City Council in July 2005. A follow-up study on the feasibility of a roundabout near the College Corner concluded that a T-intersection is the preferred alternative. The Campus Drive/Jamestown Road intersection improvements (widening and realigning Campus Drive) are under review in conjunction with the proposed***

***Business School. Wayfinding signage have been installed on Jamestown Road directing traffic to W & M Hall and Admissions.***

#### Ironbound/Monticello Intersection

Support VDOT, James City County and the College of William and Mary to reconstruct the Ironbound Road and Monticello Avenue intersection, with city assuming maintenance of the newly created median in the city limits.

***Intersection project is under construction and is scheduled for completion in 2007. City will maintain the new median as an entrance way into the City.***

#### Historic Area Street Maintenance Agreement

Renegotiate the five-year agreement with Colonial Williamsburg for maintenance of streets in the Historic Area. Enter into new agreement in fiscal 2005.

***City Council approved the Colonial Williamsburg Foundation/City Restored Area Street Maintenance Agreement, which was executed in May 2005.***

#### Guardrail Replacement

Replace old guardrails, particularly on South Henry Street and Jamestown Road, with new, aesthetically pleasing guardrails.

***South Henry Street guardrails have been replaced. Approximately 75% of the Jamestown Road guardrails have been installed with the remaining sections scheduled for fall 2006.***

#### Williamsburg Area Transport Governance

Resolve the corporate structure of Williamsburg Area Transport with local control in proportion to local contribution. Based on the KFG consulting study, create a regional authority during the biennium.

***WAT was given the authority to create a regional transit authority to manage the WAT public transit system and an executive director of the new Authority was hired in January 2006. A regional agreement finalizing the creation of the Authority will be forwarded to the Authority partners (City, JCC, YC, W&M, and CWF) for consideration in fall 2006.***

### Shopping Circulator

Evaluate the potential for transit service linking the retail centers of Merchants Square, Williamsburg and Monticello Shopping Centers, and High Street once the High Street Williamsburg project is open for business.

***Discussions will continue on the development of new transit service linking regional retail centers now that most new retail projects are underway.***

### Peninsula Passenger Rail Service

Engage decision makers at the state, federal and corporate levels to ensure continuous AMTRAK service for Williamsburg, and seek service frequency and speed increases.

***City continues to be engaged in the VA Department Rail and Public Transportation's Richmond/Hampton Roads Passenger Rail Study to determine priority needs for passenger rail improvements from Richmond to South Hampton Roads. Study will continue through 2007.***

### Bikeway and Pedestrian System

Continue to expand the in-city bikeway system per the Regional Bikeway Plan, particularly the Treyburn Drive bike lanes. (See Pedestrian Improvements under "Character of the City" goal.)

***Quarterpath at Williamsburg will have an extensive pedestrian and bicycle system. A multi-use trail along Quarterpath Road between York Street and Redoubt #2 will be constructed as a part of The Village at Quarterpath.***

***Treyburn Drive has been designed with sidewalks and shoulder bike lanes. High Street has an extensive pedestrian system that connects Treyburn Drive, New Hope Road, Richmond Road, and Ironbound Road.***

## **V. Public Safety**

**Ensure that city systems and facilities enable police, fire, emergency management and judicial operations to protect and serve city residents, visitors, businesses and historical assets.**

### Public Safety Station at High Street

Develop a capital and operating plan and schedule for a Public Safety Station for Fire and Police Department services to better service the northern section of the city concurrent with the build out of the High Street mixed use project.

***A new public safety station is to be included in the next Capital Improvement Program for the Ironbound Road site in the High Street development.***

### Emergency Management Improvements

Continue implementation of the action steps resulting from Hurricane Isabel "Lessons Learned," including, emergency power of key traffic signals and continual public information from the EOC by AM radio.

***Majority of hurricane after-action items have been completed including partnering with James City County and radio station WMBG 740 AM to provide continuous emergency updates during extended power outages. Five generators have been purchased and are ready to be installed at key traffic signals in the City during power outages. A regional hurricane preparedness guide has been developed by the three localities and distributed to citizens by the Virginia Gazette and an emergency preparedness section has been added to the City's website.***

### Matthew Whaley Emergency Shelter

Develop a city run emergency shelter at Matthew Whaley School complete with emergency power, thereby adding to regional shelter resources by summer 2005.

***Due to electrical complications and feasibility issues at Matthew Whaley, Quarterpath Recreation Center has been selected as the City's emergency shelter. The Center as been approved as a category 1 shelter by the American Red Cross.***

### Fire and Police Station Upgrades

Complete reroofing of the Fire Station and Police Station by July 2006.

***Work on the Fire Station roof is near completion; the Police Station roof work is scheduled to begin in fall 2006.***

### Communications and Emergency Power Upgrades

Upgrade public safety communications including an additional radio repeater and new 911 console at the Police Department, and expand coverage and redundancy of the Fire Department radio system. Install new emergency power source for basic needs at the Municipal Building and the City Shop Complex.

***The PSAP renovation is complete with one exception, an independent A/C unit to service the PSAP room will not be installed until work on the roof is complete. PSAP is operational, using existing building climate control systems.***

### Medical Transport Insurance Reimbursement

Investigate a plan for billing health insurance providers for emergency medical transportation services. Consider implementation of a billing plan within the biennium consistent with the research.

***Program was implemented in October 2005, with first reimbursements to the City received in January 2006.***

### National Fire Accreditation

Continue the five-year accreditation process of the National Fire Accreditation Board begun in 2000, with the intent of completing the process in 2006.

***Fire Department continues to work towards accreditation with completion anticipated by the end of 2006.***



## **VI. Education and Human Services**

**Seek opportunities and implement programs, where possible, that will address the educational, health, social, economic and workforce training needs of city residents and workers.**

### Williamsburg/James City County Joint School Agreement

Begin negotiations in January 2006 for the new agreement to be effective July 2007. Enter into a new five year agreement with James City County for sharing of school operations and capital expense given trends in the city/county school age population.

***Negotiations for the new agreement will begin in fall 2006, and must be completed by January 1, 2007 per the current contract.***

### TNCC Williamsburg Area Campus

Continue to provide local leadership and support for TNCC Williamsburg Area campus to be collocated with the Third High School on the Warhill Tract.

***City continues to support TNCC through four separate funding programs. Williamsburg Area campus continues to progress, slowly.***

### W/JCC Third High School

Support the construction and operation of the Williamsburg/James City County Third High School located on the Warhill Tract with construction to begin during the biennium.

***City Council issued \$4 million in debt financing in April 2005 to pay for its share of the new high school. The Third High School (Warhill High School) will open in fall 2007.***

### W/JCC Multipurpose Building

Negotiate a transfer of approximately three acres of city owned property adjoining Berkley Middle School to the Williamsburg/James City County Public School System for construction of a multi-purpose building to include Student Services, Adult Education, Purchasing, and storage.

***City Council authorized the transfer of three acres in May 2005. In June 2006, W/JCC School System decided not to move forward with the Multipurpose Building as originally conceived. Transfer of City property for the project has not occurred, and City Council has put the transfer on hold until the programming issue is resolved.***

### Library Renovations

Complete various renovations at the Williamsburg Regional Library during the biennium including energy saving features, entrance/foyer rebuild and roof repair.

***The entrance/foyer project at the Williamsburg Library was completed in March 2005. Roof repair work began in August 2006 and energy saving climate controls have been deferred to FY 2008.***

### Voting Machine Replacement

Provide financial support to the city's Voter Registrar to replace voting machines with new electronic voting machines by January 2006 to ensure compliance with the 2002 Help America Vote Act.

***Nine new electronic machines have been purchased and elections have been successfully held with the new machines.***

### City Staff Professional Development

Develop and implement a staff development program based on the Senior Executive Institute (SEI) and Leading, Educating, and Developing (LEAD) models to prepare mid and senior level staff for current and future leadership responsibilities.

***School Board committee has been established to develop program curriculum for City leadership program. First session for the program is scheduled for October 2006.***

### Expansion of E-Government Services

Continue the expansion of the city's E-Government services to include the ability to view past utility bills on-line; download city meeting agendas and attachments; and pay personal property taxes, real estate taxes, room and meal taxes, and building inspection fees on-line, by summer 2005.

***Public Works request for services work order system and online building inspections requests and fees are now online, along with streaming video broadcasts of City Council and Planning Commission meetings. Online room and meal tax payments are scheduled for mid-FY 2007.***

### Youth Leadership Council

Reinstate the city's Youth Leadership Council to promote high school completion and career development for Youth Achievement Program graduates, under the guidance of the Department of Human Services.

***A successful summer achievement program was held in July/August of 2006 for 34 City teens. Over 50 City teens are served in the year-round program which includes tutoring, mentoring, and group activities.***

### Crossroads Youth Home Replacement Project

Replace the Crossroads Community Youth Home with a new facility designed to better accommodate the alternative service needs of at-risk youth in the City of Williamsburg, James City County, York County, and Gloucester.

***Funding for the new Crossroads Youth Home was approved by the General Assembly in 2006. Construction is expected to begin in late 2006 or early 2007.***

## **VII. Recreation and Culture**

**Add to the quality and availability of recreational and cultural facilities, and enhance recreational and cultural programming to meet the needs of city residents and visitors.**

### **Neighborhood Park Development**

Develop both active and passive city parks and outdoor recreation amenities, to include a new neighborhood park in Strawberry Plains subdivision, a High Street walking/jogging trail system, and youth athletic upgrades at Kiwanis Park.

***A meeting with Strawberry Plains residents was conducted in February 2006 to seek input on the new neighborhood park design and amenities. Residents agreed on a passive park design with minimal development. An open play area has been created, a mulch area defined, and benches installed. Future installation of a multi-station playground apparatus for small children is being considered.***

***The firm of John Hopke and Associates has been hired to design the first phase development of a new ball field at Kiwanis Park. Plans for this first phase of development will be ready for bidding in fall 2006.***

### **Regional Park Upgrades**

Determine the feasibility of upgrades to Waller Mill Park including a regional dog park and a covered outdoor gathering area, and, if feasible, complete these projects during the biennium.

***The City partnered with James City County (\$25,000.00 each) to develop a regional dog park at Waller Mill Park. This facility was dedicated in June 2005. A covered outdoor gathering area at Waller Mill is still under consideration, but has been deferred until Kiwanis Park renovations have been completed.***

***Planning is also underway for "Redoubt Park" on Quarterpath Road. The park, one of the City's 2007 community projects, is scheduled to open in May 2007.***

### **Performing Arts Facilities**

Continue dialogue with Williamsburg Area Performing Arts Center group, and Williamsburg/James City County School Board, to determine the feasibility of upgrading the auditorium in the proposed third high school to become a viable performing arts facility for the community per the Webb Management Services September 2004 report.

***Project determined to be infeasible due to lack of funding.***

### Regional Arts Map

Support the development of a regional arts tour map, in partnership with the Convention and Visitors Bureau, to assist in creating the Williamsburg Area as an "arts destination."

***The first printing (25,000) of the Historic Triangle visual arts map has been completed with over 50 museums, galleries and artists included in the map. The online version will be launched in October 2006.***

### Great City Walks

Publish and promote a map and guide to accessible and interesting recreational walks and trails in the city linking a variety of landmarks, amenities, and destinations, for use by locals and visitors, by summer 2006.

***Parks and Recreation staff has completed walk/trail development using the City's GIS system. The City has submitted a grant application with the Williamsburg Community Health Foundation to assist with design and printing costs. The guide will be available in fall 2006.***

## **VIII. Environmental Services**

**Ensure an adequate supply of clean, safe drinking water; protect environment through operation of effective stormwater, wastewater, and solid waste programs.**

### Watershed Property Acquisition

Pursue opportunities to purchase property and easements in the Waller Mill Reservoir watershed to protect the integrity of the city's water supply.

***City purchased Opheim property (30 acres ±) on Oaktree Road in York County in September 2004 and Lee parcel (7 acres ±) on Waller Mill Road in York County in May 2005.***

### Raw Water Supply

Pursue and support the permitting and construction of the King William Reservoir Project as a member of the Raw Water Study Group, and other regional water supply strategies of the Group.

***The final permit was issued for the Reservoir. Williamsburg has continued to support the project each step along the way. City has commissioned a study to determine how much water the City will need from King William Reservoir.***

### Water Distribution Improvements

Seek to extend city water service to all city residents, and extend a high capacity water main through High Street project and along Treyburn Drive in conjunction with the Treyburn Drive construction.

***Water line extended to Strawberry Plains development and existing houses in that area. Major water line extensions are planned for High Street/Treyburn Drive and Quarterpath at Williamsburg.***

### Wastewater Collection Improvements

Complete a comprehensive survey of infiltration/inflow problems in the wastewater collections system.

Reconstruct Richmond Road collection lines in conjunction with VDOT Richmond Road Project; and, following city policy in utility special assessments districts, extend sewer lines on Berkeley Lane to five households as a special assessment district; all by the end of 2005.

***Richmond Road sewer lines/manholes were replaced/rehabbed in conjunction with the Richmond Road reconstruction project. Berkeley Lane sewer line was completed. City is working through PDC using a regional approach to the infiltration/inflow concerns. All jurisdictions are working together along with DEQ and EPA to develop a strategy and compliance schedule.***

#### Pump Station #4 Replacement

Construct replacement station with stationary generator on Merrimac Trail adjacent to Haynes Pond to increase capacity in the service area by fiscal 2005.

***Construction of a new station was completed in June 2005.***

#### Stormwater Management Improvements

Continue stormwater management improvements in accordance with the city's Stormwater Master Plan with Burns Lane and Goodwin Street next on the schedule.

***Burns Lane storm drain project was completed in July 2004. Jamestown Road outfall at Cedar's Bed and Breakfast Guest Home was completed in 2006.***

#### Environmental Management System E<sup>3</sup> Certification

Apply for an E<sup>3</sup> (Exemplary Environmental Enterprise) designation for the Public Works Complex. E<sup>3</sup> certification entails multiple requirements and a rigid environmental management system. Complete certification process by 2006.

***Public Works complex was designated an E<sup>3</sup> facility and was recognized by Council at the September 2005 Council meeting.***

#### Residential Refuse Collection

Present a set of options to City Council on the different level of trash collection services available to the city based on the Neighborhood Council's discussion and research. Make final decision on refuse collection service by winter 2004/05.

***A final decision to stay with same level of refuse collection service was made by City Council in October 2004. A set of options to change the method of service for the long term has not yet been presented to City Council.***

### Heritage Humane Society

Continue to work with the Heritage Humane Society and adjoining counties in a regional effort to expand and replace the animal shelter facility on Waller Mill Road.

***Heritage Humane Society has hired a builder to construct the new facility. Site plans are under review with construction to start in fall 2006.***